

PROTECTION CONCEPT TAK Theater Liechtenstein

Status 22 October 2020

1 General

1.1 Preamble

Our protection concept is based on the ordinances of the government of the Principality of Liechtenstein, on the specifications of the BAG (Swiss federal office for health) as well as on the model protection concepts of the Swiss stage associations.

The aim of the protection concept is to minimise the risk of infection by the SARS-CoV-2 virus among artists, visitors and all employees. This protection concept explains how the rules of hygiene and code of conduct are implemented at the TAK Theatre Liechtenstein.

We require all employees, artists and visitors to adhere meticulously to the protection concept.

1.2 Accountability

Responsible for the implementation of this concept and contact person for guest artists, guest theatres and authorities is Martin Hilti, Technical Director, Tel. +423 79 253 04, techleiter@tak.li. The Covid-19 representative of the TAK Theater Liechtenstein may appoint a representative.

2 Measures to protect employees

2.1 Minimum distance, separating elements and general mask requirement

In principle, the safety distance of 1.5 metres must be maintained at all times among all employees of the TAK Theater Liechtenstein.

Meetings must be organised in such a way that participants can maintain a safe distance.

Plexiglass walls must be used to protect employees with regular access to the public (ticket office, bar).

The maximum number of people in each room is indicated on all rooms.

In all rooms of the TAK Theater Liechtenstein as well as at all external venues of the TAK Theater Liechtenstein, all employees, visitors and artists are **generally required to wear masks**.

The only exceptions are the company's own offices and the stages during performances and rehearsals.

Masks must also be worn in all corridors, during breaks as well as backstage and at the FOH.

2.2 Hygiene

All employees clean their hands regularly with disinfectant or water and soap.

All objects that several employees share or touch must be disinfected regularly.

Mouth and nose protection masks, gloves and disinfectants must be provided in a clearly visible place, and the BAG posters "How to protect yourself" must be hung up.

2.3 Ventilation

All employees ensure that offices and premises are regularly and well ventilated. This means at least 4 times a day for at least 10 minutes.

2.4 Symptoms of the disease

Employees who show characteristic symptoms of Covid-19 disease such as fever, feverish feeling, sore throat, cough, shortness of breath, muscle aches and/or loss of sense of smell or taste, leave the workplace or stay at home and immediately inform the doctor.

3.0 External persons

Visitors, couriers and employees of external companies who enter the premises of the TAK Theater Liechtenstein must follow the same rules as the employees. Wearing a mouth-and-nose mask and observing the rules of distance are mandatory.

All external visitors who stay on the premises of the TAK Theater Liechtenstein for longer than 15 minutes (close contact) must enter their names, first names, company, date and time of visit and telephone number in the contact lists. These data will be kept for 14 days and then deleted.

3.1 Artists' cloakrooms

The maximum number of people in artists' dressing rooms must be indicated at the entrances. The reference value is 2.25 square metres per person.

The depositing of personal belongings in the cloakrooms must be kept to a minimum.

3.2 Microports, costumes, props etc.

Protective masks must be worn by TAK staff as well as by the artists when attaching microports and other equipment or when trying on costumes. This rule applies identically to similar actions.

Before props are provided for rehearsals or performances, they must be disinfected. The same applies to other work equipment, tools etc.

Work clothes and personal safety equipment are personal and may not be passed on.

4. Rehearsal

4.1 Requirements for rehearsal rooms

The following requirements apply to the rehearsal room:

- In general, the minimum distance of 1.5 metres must be observed.
- In general, the mask obligation applies
- The maximum number of persons in the rehearsal room must be specified and always be observed.
- Adequate ventilation must be ensured (windows, doors).
- For hand hygiene, disinfectants are available at the entrance to the rehearsal room.

4.2 Scenic rehearsals

Persons who do not have to be directly involved in the rehearsal process must maintain the minimum distance and wear protective masks.

Preparatory work, such as setting up stage sets, props or other equipment, must be carried out before rehearsals begin or during rehearsal breaks to avoid mixing with other people.

Before the beginning and at the end of rehearsals, all participants must clean and disinfect their hands.

Direct physical contact during scenic rehearsals should be avoided, especially face contact is not allowed.

If the distance rule cannot be observed in the case of scenic rehearsals and performances, the following measures must be taken:

- The ensemble forms a "permanent team" that always stays together and rehearses exclusively together.
- Persons in the risk group must be excluded.
- The "permanent teams" should be kept as small as possible.
- The contact of "fixed teams" with other groups or persons should be avoided.
- If there are signs of illness, immediate medical clarification must be carried out.
- Members of "permanent teams" declare their willingness to participate in the Confederation's Contact Tracing App or are willing to record with whom they have been in close contact.
- Members of "permanent teams" must avoid contact with risk groups and sick persons outside the samples.
- Members of "fixed teams" must always comply with the minimum distance rules, even outside of the rehearsals.
- These rules are valid until 10 days after the end of the rehearsal activity, the members of the "permanent team" must be available.
- Participation in "permanent teams" is voluntary.

If Covid-19 disease is confirmed in one member of a "permanent team", isolation at home of the entire "permanent team" for at least 10 days is necessary. Team members must follow the instructions of the doctors.

In the case of non-scenic rehearsals such as reading rehearsals, discussions, criticism, etc., the distance rule must be strictly adhered to.

5. Shows

The rules for performances with an audience are listed separately in the protection concept of the TAK Theatre Liechtenstein valid for performances with an audience.

6. Responsibility for guest performances

The TAK Theater Liechtenstein will make its protection concept as well as the contractual supplements for protection against the corona virus available to the guest performance at an early stage. The protection concept of TAK Theater Liechtenstein is binding for the guest performance.

If it is not possible to comply with all the requirements of the protection concept, the guest performance must submit its own protection concept or work out a protection concept with the Covid-19 officer of the TAK Theater Liechtenstein.

Short-term changes due to the guest performance, which invalidate the protective measures of the protection concepts, can lead to a cancellation of the performance. The costs incurred will be borne by the guest performance.

Upon arrival of the guest performance, the "COVID-19 officer" of the TAK Theater Liechtenstein will inform the audience about the protective measures and rules of conduct at the venue. It is the responsibility of the guest performance to pass on the instructions to its own employees and to comply with the protective measures.

Employees of the guest performance are regarded as external persons for the TAK Theater Liechtenstein. In order to ensure traceability, the contact details of all those involved must be documented. The "COVID-19-Responsible" of the guest performance is responsible for keeping this list of names on a daily basis and handing it over to the "COVID-19-Responsible" of the TAK Theater Liechtenstein upon departure.

The Covid-19 officer of the TAK Theatre Liechtenstein has to check the implementation and compliance with the protection measures of his own protection concept at regular intervals and correct them if necessary. The guest performance is responsible for compliance with the protection measures of the submitted protection concept (e.g. stage).

The artists of the guest performance are regarded by TAK Theater Liechtenstein as a separate "permanent group". When working with the staff of TAK Theater Liechtenstein, the artists, technicians and accompanying persons of the guest performance must always maintain a minimum distance of 1.5 metres and the general obligation to wear masks (except on stage during a rehearsal or performance). Regular hand hygiene is mandatory.

In case of contact with the audience by members of the guest performance, the minimum distance of 1.5 metres must always be maintained.

7. Lettings

TAK Theater Liechtenstein will make its protection concept and the contractual supplements for protection against the corona virus available to the rentee at an early stage. The protection concept of TAK Theatre Liechtenstein is binding for the rental.

If it is not possible to comply with all the requirements of the protection concept, the rentee shall submit his own protection concept or work out a protection concept with the Covid-19 representative of TAK Theatre Liechtenstein.

Short-term changes made by the rentee which invalidate the protective measures of the protection concepts may lead to the event being cancelled. Any costs incurred shall be borne by the rentee.

Upon arrival of the rentee, the "COVID-19 officer" of the TAK Theatre Liechtenstein will inform the rentee about the protective measures and rules of conduct at the house. It is the responsibility of the renter to pass on the instructions to his own employees and to comply with the protective measures.

Employees of the rentee are deemed to be external persons for the TAK Theatre Liechtenstein. In order to ensure traceability, the contact details of all persons involved must be documented. The "COVID-19-Responsible" of the Renter is responsible for keeping this list of names and handing it over to the "COVID-19-Responsible" of the TAK Theatre Liechtenstein upon departure.

The Covid-19 officer of the TAK Theatre Liechtenstein has to check the implementation and compliance with the protection measures of his own protection concept at regular intervals and correct them if necessary. Compliance with the protective measures of the submitted protection concept (e.g. stage) is the responsibility of the rentee.

The parties involved in the rental are regarded by TAK Theater Liechtenstein as a separate "permanent group". When working with the employees of TAK Theater Liechtenstein, the persons involved in the rental must always maintain a minimum distance of 1.5 metres and wear masks. Regular hand hygiene is mandatory.

The rentee must provide protective equipment (masks etc.) to all parties involved.